

6/5/2020 Chesapeake Bay Foundation - Keystone 10 Million Trees Partnership 2021 RFP Bid Criteria Form

Weighting Categories	Weighting	Measuring Criteria	Notes/Comments
60% of Weight - Price and Delivery Per Mile Cost/Shipping Cost	High	Tree Cost	EXAMPLE: LOWEST COST = 5/5; HIGHEST COST = 0/5
	High	Stake Cost	EXAMPLE: LOWEST COST = 5/5; HIGHEST COST = 0/5
	High	Shelter Cost	EXAMPLE: LOWEST COST = 5/5; HIGHEST COST = 0/5
	High	Delivery Per Mile Cost	EXAMPLE: LOWEST COST = 5/5; HIGHEST COST = 0/5
30% of Weight - Operations and Sustainability	Medium	Shelter/Stake Vendors only: Sustainable Forestry Stakes/Lifecycle, (related to #5)	EXAMPLE: SUSTAINABLE FORESTRY STAKES = 5
	Medium	Seed/Tree Regions (related to #3)	EXAMPLE: SEEDS SOURCED IN PA = 5/5; SEED SOURCE UNKNOWN or SOURCED OUTSIDE MID ATLANTIC REGION = 0/5
	Medium	Location Trees Will Be Grown/Nursery Location (related to #3)	EXAMPLE: TREES GROWN IN PA DURING ENTIRETY CONTRACT = 5/5; TREES TRANSPORTED FROM PA/MID ATLANTIC TO OUTSIDE OF REGION DURING 2020-2022 CONTRACT=0/5
	Medium	Sustainability and/or Conservation Plan (related to #4)	EXAMPLE: DESCRIPTION OF SUSTAINABILITY AND/OR CONSERVATION PLAN WITH METRICS AND EXECUTION NOTED = 5/5
	Medium	Ability to meet Federal Uniform Guidance Regulations (related to #6)	EXAMPLE: CONFIRMED ABILITY TO MEET FEDERAL UNIFORM GUIDANCE REGULATIONS = 5/5
	Medium	Current Balance Sheet or Audited Financial Statement Review (related to proposal submission requirements)	EXAMPLE: CURRENT BALANCE SHEET AND/OR AUDITED FINANCIAL STATEMENT PROVIDED SHOWS BUSINESS IS IN GOOD FINANCIAL STANDING = 5/5 (refer to Q&A for alternative submission options for finances)
	Medium	Delivery Capabilities	EXAMPLE: DELIVERY SERVICE OR DELIVERY REFERRAL PROVIDED = 5
	Medium	CBF Working & Partner Relationship	EXAMPLE: WITHIN THE PAST 3 YEARS, THE VENDOR HAS > 1 YEAR OF EXPERIENCE WITH CBF/K10 PARTNERS AND DEMONSTRATES AN ACTIVE INTEREST IN THE PROGRAM. = 5/5 NOTE: At the end of every planting season, CBF issues a survey to all partners who receive trees and supplies to respond based on vendor quality of trees, service, and delivery. These survey responses are factored into this category, however, to receive a score in the overall category, a vendor is not required to have contracted with us before; see above.

10% of Weighting - Other	Low	Relevant Projects Completed (related to question #2)	EXAMPLE: EXISTING WORKING RELATIONSHIP WITH A KEYSTONE 10 MILLION TREES PARTNER AND/OR CBF OR RELEVANT RIPARIAN BUFFER PROJECTS in PA = 5/5
	Low	Variety of Trees that Can be Grown at Facility (related to #3)	EXAMPLE: HIGHEST # OF VARIETIES OFFERED TO GROW = 5/5 NO INFORMATION PROVIDED = 0
	Low	Small, Women, Veteran, Diverse, Non-Profit- or minority-owned (related to minority participation)	SMALL, WOMEN, MINORITY, DIVERSE, VETERAN OR NON-PROFIT. REQUIRES MEETING GUIDELINES BELOW AND DOCUMENTATION MUST BE PROVIDED= 5/5 FOLLOWS DGS.PA.GOV GUIDELINES: SMALL BUSINESS MUST PROVIDE INFO VERIFYING: <ul style="list-style-type: none"> •EMPLOYING NO MORE THAN 100 FULL-TIME EQUIVALENT EMPLOYEES. •NOT EXCEEDING THREE-YEAR AVERAGE GROSS REVENUES OF \$38.5 MILLION, REGARDLESS OF BUSINESS TYPE. FOR OTHER CONSIDERATIONS WE WILL ACCEPT SMALL DIVERSE BUSINESS VERIFICATION FROM: Unified Certification Program (UCP) This links to the PA UCP. Any state's UCP certification accepted. <ul style="list-style-type: none"> •Woman's Business Enterprise National Council (WBENC) •National Minority Supplier Development Council (NMSDC) •United States Small Business Administration (SBA) 8(a) Program •Vets First Verification Program at vetbiz.gov •Disability:IN (formerly US Business Leadership Network (USBLN)) •National Gay & Lesbian Chamber of Commerce (NGLCC) FOR NON-PROFIT PLEASE PROVIDE IRS NON-PROFIT STATUS