



Request for Proposals: Azure Logic Apps Integration Support

ORGANIZATIONAL INFORMATION:

Name: Chesapeake Bay Foundation, Inc.
Address: 6 Herndon Avenue
Annapolis, MD 21403
Contact: Kristin Urban

ISSUE DATE: February 4th, 2022

SUMMARY OF NEED: The Chesapeake Bay Foundation (CBF) is seeking a consultant who is experienced in building complex integrations using Azure Logic Apps to build and support current IT staff in creating integrations between SQL server and Salesforce.

THE PROJECT:

Provide support and training for current CBF It staff in the use of Azure Logic Apps and create an one way integration between a SQL server database and Salesforce.

SCOPE OF WORK:

1. Provide 15 hours ad hoc support and training as needed to CBF IT staff to rebuild 4 integrations of medium complexity between SQL server and Salesforce.
2. Create integration from SQL server database (EventPro) to Salesforce. Integration needs to be fully scoped during a define phase of the project but generally will include:
 - a. Add Event Pro Companies and relevant company information as Salesforce organization accounts
 - b. Add Contacts and relevant biographical data from Event Pro to Salesforce Contacts and update their affiliation, relationship (to company above), etc.
 - c. Create Events from EventPro as Salesforce Campaigns
 - d. Create lookup on campaign to organization record (school) associated with EventPro event
 - e. Create campaign member record for teacher associated with EventPro event

THE SCHEDULE:

We request that your proposal be delivered electronically to CBF staff member Kristin

Urban no later than 5:00pm on 2/18/2022.

It is the intent of CBF to make a selection no later than 3/18/2022. We will notify you once a decision for award of bid is made.

The schedule requires that the selected entity complete the project by 5/27/2022.

MINIMUM REQUIREMENTS:

At a minimum, you must be able to provide the following:

- 2 years of experience creating integration with Azure Logic Apps of medium complexity.
- Prior experience integrating between Salesforce and SQL server

INTERVIEWS:

Interviews will be held with all finalists

MINORITY PARTICIPATION:

CBF actively encourages proposals from Small, Women and Minority Owned (SWAM) Businesses. Please note if you are a Small, Women or Minority Owned Business and if you are certified by the State/Commonwealth/DC.

FOR FURTHER INFORMATION OR QUESTIONS:

Kristin Urban, kurban@cbf.org

BID RESPONSE FORM:

Please complete the following information for your response:

1. The name and full contact information of your company and, if applicable, any other entity comprising your team: [Attach resumes of individuals involved.]
2. List and describe three projects completed within the previous two years that are relevant to this project. If the relevance is not immediately obvious, please describe briefly the relationship as you see it: [Attach additional information as appropriate.]
3. List three client references and their contact information for whom you or your team members have completed work similar to that described in this RFP:

4. Include basic information and history about the business entity, financial information, technical capability, and any other information you feel is important for us to know.

5. Fee Proposal, detailed to the greatest extent possible – cost for service: hourly rates (if applicable), typical direct out of pocket costs such as travel reimbursement, copies, mailings etc....., and any other anticipated expenses that you foresee: (change this description if it is for equipment, software, or supplies)

6. Additional information, such as you/your team member’s particular experiences, training, and/or academic background(s) that may make you uniquely qualified for this position.

A successful applicant may need to provide proof of insurance based on the services or product provided.

The undersigned certifies that the information submitted above is true and accurate. The undersigned certifies that the person, firm, association, co-partnership or corporation herein named, has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in the preparation and submission of a proposal to the Chesapeake Bay Foundation for consideration in the award of a contract.

The undersigned further certifies that the firm, association, or corporation or any person in a controlling capacity associated therewith or any position involving the administration of federal funds; is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency; has not been suspended, debarred voluntarily excluded, or determined ineligible by any federal agency within the past three years; does not have a proposed debarment pending; and has not been indicted, convicted, or had a civil judgment rendered against said person, firm, association, or corporation by a court of competent jurisdiction on any manner involving fraud or official misconduct within the last three years.

I further acknowledge that by signing this page of the proposal, I am deemed to have agreed to the provisions of the affidavit.

(Name of Firm)

(Authorized Signature)

(Title)

(Please print Name)

(Date)