The Philip Merrill Environmental Center
Conference Center and Events
The Philip Merrill Environmental Center

CBF’s headquarters located in Annapolis, Maryland features a state of the art conference center that is available for rental. The Philip Merrill Environmental Center is situated on 31 acres of pristine shoreline with breathtaking views of the Chesapeake Bay, Thomas Point Lighthouse and Kent Island from virtually every room.

The center, which opened in 2001, is one of the world's most energy-efficient buildings, incorporating natural elements into a fully functional workplace which has minimal impact on its Bay- and creek-front surroundings. The first building to receive the U.S. Green Building Council's Platinum rating for Leadership in Energy and Environmental Design (LEED), the center and its sophisticated systems have won international acclaim as a model for energy efficiency, high performance, and water conservation. All materials are made of recycled products or created through processes that don't damage the environment. It is an interactive model that Educates and inspires people, including hundreds of businesses, organizations, and government agencies. It is extremely cost effective and operates in harmony with the land, natural resources, and the Chesapeake Bay, proving that "green" buildings work. Our facility also proves that it isn't necessary to lose comfort or beauty to build responsibly.

As the best-kept secret in Annapolis waterfront event sites, we are the perfect spot for Weddings, Reunions, Meetings, Holiday Parties, Picnics and Corporate Retreats.
Amenities

• Unforgettable beachfront venue on the shores of the Chesapeake Bay
• Minutes from historic downtown Annapolis
• Two story foyer for guests entrance
• 1600 sq. ft. conference room with adjacent 2200 sq. ft. fully tented deck
• (24) 5’x2.5’ tables
• (80) Ergonomic Chairs
• Free Wi-Fi internet in meeting room
• LCD Projector and Screen with computer podium and a hook-up for a laptop
• On-site parking for 40 cars during business hours, or 125 cars after hours
2019 Rental Rates

Canvasback Conference Room

Accommodation Capacity
Theater or Presentation: 80 people
Classroom or Board Meeting: 40-60 people
*Additional tables and chairs may be rented from a vendor*

Weekday Meetings (Monday-Friday 8:30AM-5:00PM)
Non-Profit $500.00
For-Profit $750.00

Weeknight Meetings (Monday-Wednesday, 5:00PM-10:00PM)
$1,000.00

Weeknight Catered Events (Monday-Wednesday, 5:00PM-10:00PM)
$3,000 *Music off by 9:00PM

Thursday Evening Meetings & Events (5:00PM-10:00PM)
$4,000.00

Additional Time (per hour)
Non-Profit $150.00
For-Profit $300.00

Merganser Conference Room

Accommodation Capacity
Conference Room: 20 people

Weekday Meetings (Monday-Friday 8:30AM-5:00PM)
Non-Profit or For-Profit $300
Spaces Available

The Merganser Conference Room can seat 20 people.

The Canvasback arranged in boardroom style (shown right) can hold a capacity of 40-60 people.

The Canvasback arranged in theater style (shown left) can hold a capacity of 80 people.
## Approved Caterers

The following caterers and rental company have worked with us on several occasions, and they have each proven to provide a quality product to their customers. While selecting a caterer for your event, please choose from the list below.

<table>
<thead>
<tr>
<th>Caterer</th>
<th>Contact</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Be My Guest</td>
<td>410.987.5262</td>
<td>bmgcatering.com</td>
</tr>
<tr>
<td>Creative Cuisine</td>
<td>410.991.0151</td>
<td>creativecuisinemd.com</td>
</tr>
<tr>
<td>Ken’s Creative Kitchen</td>
<td>410-268-3222</td>
<td>kenscreativekitchen.com</td>
</tr>
<tr>
<td>Mission BBQ</td>
<td>443.569.4700</td>
<td>Mission-bbq.com</td>
</tr>
<tr>
<td>Palate Pleasers</td>
<td>410.263.6941</td>
<td>palatepleasers.com</td>
</tr>
<tr>
<td>Bayside Bull</td>
<td>410.956.6009</td>
<td>Baysidebull.com</td>
</tr>
<tr>
<td>Saucy Salamander</td>
<td>410.266.1622</td>
<td>saucysalamander.com</td>
</tr>
<tr>
<td>Santoni’s</td>
<td>410.833.6610</td>
<td>Santonis.com</td>
</tr>
<tr>
<td>Main &amp; Market</td>
<td>410.626.0388</td>
<td>mainandmarket.com</td>
</tr>
<tr>
<td>Zeffert and Gold Catering</td>
<td>410-944-4481</td>
<td>ZeffertandGold.com</td>
</tr>
</tbody>
</table>
Driving Directions

Chesapeake Bay Foundation
Philip Merrill Environmental Center
6 Herndon Avenue
Annapolis, Maryland 21403

From Annapolis:
Take Route 50 West
Exit onto Aris T. Allen Blvd (Route 665) heading East (Exit 22)
(Do not exit onto Riva Road)
Go approximately 2.8 miles and Aris T. Allen Blvd. becomes Forest Drive
Go approximately 2.2 miles and Forest Drive becomes Bay Ridge Road
Go approximately 1.6 miles and turn right on to Herndon Ave. (next to sign for Bay Ridge Community and just past two brick pillars)
Go slowly---Speed limit on Herndon Ave. is 25mph and is strictly enforced.
Go approximately .5 miles and turn right at the CBF sign.

From Baltimore:
Take Route 97 towards Annapolis, then Route 50 East
Immediately exit onto Aris T. Allen Blvd. (Route 665) heading East (Exit 22) (Do not exit onto Riva Road)
Go approximately 2.8 miles and Aris T. Allen Blvd. becomes Forest Drive
Go approximately 2.2 miles and Forest Drive becomes Bay Ridge Road
Go approximately 1.6 miles and turn right on to Herndon Ave
(next to sign for Bay Ridge Community and just past two brick pillars) Go slowly---Speed limit on Herndon Ave. is 25mph and is strictly enforced.
Go approximately .5 miles and turn right at the CBF sign.
Driving Directions

Chesapeake Bay Foundation
Philip Merrill Environmental Center
6 Herndon Avenue
Annapolis, Maryland 21403

From Virginia/D.C.:
Take 50/301, then Route 50 East
Exit onto Aris T. Allen Blvd. (Route 665) heading East (Exit 22)
(DO NOT EXIT ONTO RIVA ROAD)
Go approximately 2.8 miles and Aris T. Allen Blvd. becomes Forest Drive
Go approximately 2.2 miles and Forest Drive becomes Bay Ridge Road
Go approximately 1.6 miles and turn right on to Herndon Ave. (next to sign for Bay Ridge Community and just past two brick pillars)
GO SLOWLY---Speed limit on Herndon Ave. is 25mph and is strictly enforced.
Go approximately .5 miles and turn right at the CBF sign.

From Maryland’s Eastern Shore:
Go over the Bay Bridge, then 50 West
Exit onto Aris T. Allen Blvd. (Route 665) heading East (Exit 22) (DO NOT EXIT ONTO RIVA ROAD)
Go approximately 2.8 miles and Aris T. Allen Blvd. becomes Forest Drive
Go approximately 2.2 miles and Forest Drive becomes Bay Ridge Road
Go approximately 1.6 miles and turn right on to Herndon Ave. (next to sign for Bay Ridge Community and just past two brick pillars)
GO SLOWLY---Speed limit on Herndon Ave. is 25mph and is strictly enforced.
Go approximately .5 miles and turn right at the CBF sign.

Please Note: If you are attending a weekday late afternoon or evening event at the Merrill Center, please allow extra time due to the high volume of commuter traffic on Aris T. Allen Blvd. heading East.
For more information or to schedule a tour please contact:
Philip Merrill Center
Conference and Event Coordinator
events@cbf.org