



Request for Proposals: Severn River Sanctuary Oyster Reef Construction

ORGANIZATIONAL INFORMATION:

Name: Chesapeake Bay Foundation, Inc.
Address: 6 Herndon Avenue
Annapolis, MD 21403
Contact: Julie Luecke
jluecke@cbf.org
(443) 482-2035

ISSUE DATE: 10/19/26

SUMMARY OF NEED:

CBF is soliciting proposals to construct approximately 3 acres of new sanctuary oyster reef within an area of permitted state-owned river bottom in the Severn River.

THE PROJECT:

The oyster reef will be three-dimensional with some slight undulating contours throughout. The reef will be constructed using 4"-6" crushed granite or amphibolite. The substrate will be deployed to a depth of 10 inches. The contractor will need to source and place approximately 8,067 cubic yards of substrate for the project. The contractor will be responsible for pre- and post-construction surveying, material procurement, loading, transport, and placement of substrate at designated reef sites. CBF will coordinate the inspection and approval of substrate materials prior to placement.

All construction will need to occur from the water side with no upland access. (See attached bathymetry maps for water depths at the site). The Contractor is also responsible for confirming that equipment proposed for the work will be able to reach the entire footprint of the reef and ensuring all substrate material can be placed.

SCOPE OF WORK:

- Surveying
 - Complete pre-construction and as-built bathymetric surveys
 - Conduct a post construction bathymetric survey at the reef location and provide an engineer's estimate of the reef's height, area and volume
 - Correct any departures from substrate placement specifications prior to demobilization.

- Mobilization
 - Mobilize all equipment, material and personnel to the Project Area in the Severn River
- Project Management
 - Project management to plan, conduct, and complete the work
 - Participate in weekly construction meetings;
 - Reports to be made to CBF, including weekly construction reports
- Oyster Reef Substrate Procurement and Placement
 - Procurement, transportation, and staging of substrate materials
 - Coordinate access and construction activity with Maryland Natural Resources Police, Department of Natural Resources, U.S. Coast Guard and all other required parties as necessary
 - Place 10" of approved 4"-6" substrate (granite or amphibolite) on reef footprint. All reef substrate will be placed by mechanical clamshell from a barge and recorded by GPS system to ensure proper placement.
- Demobilization
 - Demobilize all equipment, materials, and personnel from the project area. A final on-site inspection to the satisfaction of the CBF is required. All substrate shall be in the proper location before demobilization.
 - Contractor will provide CBF with as-built plans with sufficient detail to document post-construction site conditions following demobilization.

THE SCHEDULE:

We request that your proposal be delivered electronically to CBF staff member Julie Luecke (jluecke@cbf.org) no later than 5:00pm on 11/9/26. Subject line should read "[Your company name] Bid for Severn River Reef Construction". Incomplete proposals that do not include all requested information and supporting documentation will not be considered.

Please plan to review the RFP and submit any questions by 10/26/26. All answers will be posted on the RFP site by 11/2/26.

It is the intent of CBF to make a selection no later than 11/16/26. We will notify you once a decision for award of bid is made.

The schedule requires that the selected entity complete the project by April 1, 2027.

INTERVIEWS:

There will be no mandatory site visit or interviews for this project. CBF staff are available to coordinate an initial site visit. Contractors are responsible to familiarize themselves with the project areas and make sure their equipment can access the footprint of the proposed reef.

MINORITY PARTICIPATION:

CBF actively encourages proposals from Small, Women and Minority Owned (SWAM) Businesses. Please note if you are a Small, Women or Minority Owned Business and if you are certified by the State/Commonwealth/DC.

FOR FURTHER INFORMATION OR QUESTIONS:

Julie Luecke
Jluecke@cbf.org
(443) 482-2035

BID RESPONSE FORM:

Please complete the following information for your response:

1. The name and full contact information of your company and, if applicable, any other entity comprising your team. Attach resumes of individuals involved.
2. List and describe three projects completed within the previous five years that are relevant to this project. If the relevance is not immediately obvious, please describe briefly the relationship as you see it. Attach additional information as appropriate.
3. List three client references and their contact information for whom you or your team members have completed work similar to that described in this RFP:
4. Include basic information and history about the business entity, financial information, technical capability, proof of good standing with the State of Maryland, Maryland marine contractor's license number, proof of no outstanding environmental violations, and any other information you feel is important for us to know, including acknowledgment that the contractor is able to obtain the following insurance coverage:
 - Workers' Compensation including Employers' Liability
 - Bodily Injury by Disease
 - Commercial General Liability
 - Automobile Liability
 - Marine Liability.
5. Fee Proposal, detailed to the greatest extent possible – at the very least, broken into costs for Survey, Mobilization, Project Management, Oyster Reef Substrate Procurement and Placement, and Demobilization.
6. Additional information, such as you/your team member's particular experiences, training, and/or background(s) that may make you uniquely qualified for this project.

The undersigned certifies that the information submitted above is true and accurate.
The undersigned certifies that the person, firm, association, copartnership or corporation herein named, has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in the preparation and submission of a proposal to the Chesapeake Bay Foundation for consideration in the award of a contract.

The undersigned further certifies that the firm, association, or corporation or any person in a controlling capacity associated therewith or any position involving the administration of federal funds; is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency; has not been suspended, debarred voluntarily excluded, or determined ineligible by any federal agency within the past three years; does not have a proposed debarment pending; and has not been indicted, convicted, or had a civil judgment rendered against said person, firm, association, or corporation by a court of competent jurisdiction on any manner involving fraud or official misconduct within the last three years.

I further acknowledge that by signing this page of the proposal, I am deemed to have agreed to the provisions of the affidavit.

(Name of Firm)

(Authorized Signature)

(Title)

(Please print Name)

(Date)