CHESAPEAKE BAY FOUNDATION
Saving a National Treasure

Request for Proposals:
Marine Maintenance "Susquehanna"

ORGANIZATIONAL INFORMATION:

Name: Chesapeake Bay foundation, Inc.
Address: 6 Herndon Avenue
Annapolis, MD 21403
Contact: Jimmy Sollner Email: jsollner@cbf.org

ISSUE DATE: October 29th, 2026

SUMMARY OF NEED:
Maintenance repair and refit for a CBF vessel, the Susquehanna, during winter 2026/27

THE PROJECT:
Machinery, running gear, maintenance, repair, and painting to a 42-foot fiberglass work boat

SCOPE OF WORK:
-Haul, wash, and block, sand prep, & paint bottom
-Remove engine, prep for transport, reinstall engine after completed work (engine removal ASAP after blocking)
-Remove shaft and running gear, replace cutlass bearing, service pillow bearing, service stuffing boxes, shaft tube
-Clean prep and paint engine compartment, paint combings, non-skid all grip in cockpit area, epoxy under washboards, paint gunnels in cockpit, gel coat deck
-Repair and paint engine box, replace wood trim around helm, repair starboard rub rail
-Electrical wiring work and checks, fire suppression needs updated, fuel tanks polished, fuel and hydraulic lines inspected or replaced for integrity
-Any additional work as needed to complete project

THE SCHEDULE:

We request that your proposal be delivered electronically to Jimmy Sollner (jsollner@cbf.org) no later than 5:00pm on Friday November 13th.

It is the intent of CBF to make a selection no later than December 11th. We will notify you once a decision for award of bid is made.

The schedule requires that the selected entity complete the project by March 1st, 2027.

MINIMUM REQUIREMENTS:

At a minimum, you must be able to provide the following: Capable of hauling, crane or capability of lifting 2400 lb. engine, Extensive experience and capabilities in multi trade marine servicing.

INTERVIEWS:
Will be scheduled as needed.

FOR FURTHER INFORMATION OR QUESTIONS:
Please contact Jimmy Sollner Email: jsollner@cbf.org
Mobile: 757-641-5780

BID RESPONSE FORM:

Please complete the following information for your response:

1. The name and full contact information of your company and, if applicable, any other entity comprising your team: [Attach resumes of individuals involved.]

2. List and describe three projects completed within the previous five years that are relevant to this project. If the relevance is not immediately obvious, please describe briefly the relationship as you see it: [Attach additional information as appropriate.]

3. List three client references and their contact information for whom you or your team members have completed work similar to that described in this RFP:

4. Include basic information and history about the business entity, financial information, technical capability, and any other information you feel is important for us to know.

5. Fee Proposal, detailed to the greatest extent possible – cost for service: hourly rates (if applicable), typical direct out of pocket costs such as travel reimbursement, copies, mailings etc.…, and any other anticipated expenses that you foresee: (change this description if it is for equipment, software, or supplies)

6. Additional information, such as you/your team member's particular experiences, training, and/or academic background(s) that may make you uniquely qualified for this position (such as experience with …): [Attach additional materials as appropriate.]

A successful applicant may need to provide proof of insurance based on the services or product provided.

The undersigned certifies that the information submitted above is true and accurate. The undersigned certifies that the person, firm, association, co-partnership or corporation herein named, has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in the preparation and submission of a proposal to the Chesapeake Bay Foundation for consideration in the award of a contract.

The undersigned further certifies that the firm, association, or corporation or any person in a controlling capacity associated therewith or any position involving the administration of federal funds; is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency; has not been suspended, debarred voluntarily excluded, or determined ineligible by any federal agency within the past three years; does not have a proposed debarment pending; and has not been indicted, convicted, or had a civil judgment rendered against said person, firm, association, or corporation by a court of competent jurisdiction on any manner involving fraud or official misconduct within the last three years.

I further acknowledge that by signing this page of the proposal, I am deemed to have agreed to the provisions of the affidavit.

_____

(Name of Firm)

_____

(Authorized Signature) (Title)

_____

(Please print Name)

_____

(Date)